

**UPPER MIFFLIN TOWNSHIP**  
**455 WHISKEY RUN ROAD**  
**NEWVILLE, PA 17241**  
**December 13, 2022, Meeting Minutes**

The Board of Supervisors of Upper Mifflin Township met on Tuesday December 13, 2022, at the Township Building, located at 455 Whiskey Run Road, Newville, PA 17241. Kingsley Blasco called the meeting to order at 7:02 pm.

**Present:** Heather Mitten, Kingsley Blasco and Valerie Mowery

**Approval of Minutes:** Heather motioned to approve the November 7, 2022, Meeting Minutes; Kingsley seconded; all were in favor.

**Treasurer's Report:** Heather motioned to approve the November 7, 2022, Treasurer's Report, Kingsley seconded; all were in favor.

**Visitors:** Steve Wiser, Larry Singer & Lauren Lebo

Larry Singer gave his report for the Hopewell Newburg Firehouse. He stated that Chance Gray was the new Fire Chief and that there were 3 calls in Upper Mifflin for the month of November.

Steve Wiser was just visiting and Lauren Lebo gave her gym news later in the meeting.

**Correspondence:** Kingsley looked through the correspondence and made mention of what was important. He made mention of Newville Firehouse banquet was being held and if anyone from the Board would be interested in going.

**Gym:** Lauren would like to see a new price agreement for non-profits and what would be the best way of handling it. The Board tabled it until the new year. There was also a concern about people not cashing their security deposit refund and ask what we should do about it. She is going to contact the people to see if they know where their check is so we can reissue a new one.

**Old Business:**

King Subdivision –

Plans for the Stotzfus Land development for construction of a new commercial building was resigned because they had not been recorded at the Courthouse in a timely manner.

Kingsley made a motion to accept 2022-1 resolution on Tax Act 57; Heather seconded; all were in favor.

**New Business:**

Jay Mowery, from the Planning Commission, was present to discuss a recent correspondence from a property owner who plans to convert a property into a "short term rental," such as an Air B & B, and she was wondering what regulations Upper Mifflin Township had in place. The Township has no ordinance addressing short term rentals and it was decided to not pursue any regulations at this time. An email will be sent to the property owner to relay this information.

Jay Mowery also discussed a Land Use Application that was submitted by American Tower, Inc to add additional antennas and control cabinets to the cell tower located on Eberly Road. Since there was no additional square footage added on the ground, it was determined that a Land Use Permit was not required, and a letter will be issued to the company to relay the information.

The 2023 Organization meeting will be on Tuesday January 3 at & 7:00 pm with regular meeting to follow. Valerie will advertise it in the Valley Time Star.

The Board would like Valerie to answer the email on the Flood map & Ordinance update and telling them that she is the contact person, and the Board makes and approves any matters concerning the Township.

Kingsley mad a motion to reappoint Jay Mowery to another term on the Planning Commission, Heather seconded; all were in favor.

Kingsley talk to the Attorneys and they are going to start the process for the PIB Loan the Township was approved for. They will have information for the next meeting on what needs to be done.

**Solicitor's Report:** The Solicitors were not present.

**Road Master Report:** Kingsley gave his report and there are still some concerns about Gameland Road that need to be taken care of. He had a meeting with Recon to discuss it and they will be taken care of in the Spring.

**Permit Report:** There was 1 new Land Use application and 2 new Land Use Permits issued. There were 2 Certificate of Occupancy issued in November.

**Bob Shively:** Bob Shively handed out his report and Valerie will insert it in the Minute Book.

**Approval of Bills:** Kingsley motioned to approve the bills for payment, Heather seconded; all were in favor.

**Approval of Additional Monthly Expenditures for Payment:** Kingsley motioned to approve the additional monthly expenditures; Heather seconded; all were in favor.

**Personnel:** Nothing new to report.

**Budget:** Kingsley made a motion to approve the General & State Budget for 2023, Heather seconded; all were in favor.

**Adjournment:** Kingsley motioned to adjourn the meeting at 8:15 pm, Heather seconded; all were in favor.

**Secretary,**

**Valerie Mowery**