

# Status of Occupancy Report

Today's Date: \_\_\_\_\_

Property Owner's Name:

\_\_\_\_\_

Address of Property Owner:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

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## Notification of Occupancy

To use when someone moves in

Date Moved In: \_\_\_\_\_

Address of Rental Property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tax ID Parcel #:

\_\_\_\_\_

Lessee's (Renters) Name (s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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## Notification of Change of Occupancy

To use when someone moves out

Date Moved Out: \_\_\_\_\_

Rental Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lessee's Name: \_\_\_\_\_

Complete online using the online form at [www.uppermifflintownship.com](http://www.uppermifflintownship.com)

Or complete this form and mail to  
Upper Mifflin Township, 455 Whiskey Run Rd., Newville, PA 17241