

UPPER MIFFLIN TOWNSHIP
455 WHISKEY RUN ROAD
NEWVILLE, PA 17241

October 14, 2025

October 14, 2025, monthly meeting was called to order at 7:02 pm by Heidi Clevenger.

Present: Chairman Heidi Clevenger, Heather Mitten and Secretary Valerie Mowery.

Approval of Minutes: Heather motioned to approve September 9, 2025, minutes, Heidi seconded: all were in favor.

Acceptance of Treasurer's Report: Heather motioned to approve September 9, 2025, Treasurer's report, Heather seconded: all were in favor.

Visitors: John Gardner Co. 54, Harold Snyder.

John Gardener from Co. 54 reported 20 calls in June (3 in Upper Mifflin Township), 36 in August (3 in the Township), and 19 in September (1 in the Township).

Harold talked about the possibility of hiring a grant writer for the Township to see if there would be grants that the Township could benefit from.

Correspondence: Heidi went over the correspondence and mentioned what was important.

Gym: Heather would like the portable toilet removed from the gym and Harold mentioned that the handicap signs were put back up.

Old Business: There was no old business to discuss.

New Business: Heidi made a motion to hire Richard Webber as the new Township's solicitor at his rate of \$150.00 an hour. Heather seconded; all were in favor.

Rich Webber raised legal concern regarding the subdivision on Bridgewater Lane. He wants someone to consult the Game Commission before proceeding, as the project might affect them. Harold will check if anyone from the Game Commission is available to discuss whether they are aware of Bridgewater Lane, especially since part of it was previously transferred by the Township to the Dennis property.

Rich Webber discussed a business ordinance for the Township. Heidi suggested reviewing the current building ordinance for relevant business provisions before drafting a new one. The topic was postponed to a later meeting.

Heidi made a motion to split the 2026 Foreign Fire relief fund evenly between Hopewell/Newburg & Friendship Fire Companies. Heather seconded; all were in favor.

A draft budget meeting was set for October 29, 2025, at 6:30 pm. Valerie will advertise the workshop in the Vally Time Star.

Road Master Report: Harold indicated that the Tabor Road and Mountain Road signs have been stolen. The ditch on Mountain Road has been repaired. He also noted that the utility truck is functioning properly and confirmed that all vehicles have been inspected.

Permit Report: There were 5 Land Use applications, 5 Land Use Permits and 2 Septic permits issued since the last Board meeting.

Emergency Mgmt.: Bob gave his report and stated –

- MAB meeting highlights and report - Sept 29th
 - Survey on meetings and times
- Upper Mifflin Twp Emergency Operations Plan - renewal and Resolution

Events and Dates

- Sept 18 - Fire and EMS Memorial at County Public Safety Building
- Oct 9 - LEPC Summit at AHEC
- Oct 21-22 - PEMA In-service training - virtual online
- Oct 22-26 Potter County for Muzzleloader
- Oct 27 - Newville Halloween Parade (rain date 28th)
- Oct 30 - Newville Trick or Treat
- Nov 4 - Elections Operations
- Nov 7 - EOC training - WebEOC

Heidi made a motion to adopt a Resolution for an update to the Emergency Management Plan, Heather seconded; all were in favor.

Approval of Bills: Heather made a motion to approve the bills for payment, Heidi seconded; all were in favor.

Additional Bills for Payment: Heather made a motion to approve the additional bills for payment, Heidi seconded; all were in favor.

Personnel:

Adjournment: Heather moved to adjourn the meeting at 8:10 PM, with Heidi seconding the motion. The motion passed unanimously.

Secretary,

Valerie J. Mowery